

## 1. INFORMATION

### ST JOHN'S INTERNATIONAL SCHOOL

Address: Drève Richelle 146, 1410 Waterloo, Belgium

Email: admissions@stjohns.be

Tel: +32 2 352 0610

## 2. LEGAL REGULATION APPLICABLE TO THE CONTRACT AND ACCEPTANCE OF THE GENERAL CONDITIONS

These General Conditions are subject to whatever results from the application of the Belgian Consumer Protection Act 2010, and also considering the Belgian Data Protection Act 2018 and the General Data Protection Regulation (EU) 2016/679 (GDPR). The present General Conditions, signed by the contracting parties, is aimed to stipulate the object of which are the programmes contained in the information sheets and are binding on the parties, together with the particular conditions agreed in the contract and those which may be established in each programme.

## 3. REGISTRATION, PRICE AND PAYMENT

In order to register for the chosen programme, you must complete and return the registration form. To confirm your child's place we must receive the full amount of the programme fee. Payment should be made to the following account:

Current Account:

Beneficiary: St John's International School ASBL

Account: BE10 7360 2838 5904

BIC: KREDBEBB

Please indicate '*Summer Camp, Name and Family name of participant(s)*' in the transfer.

No programme registration will be processed unless accompanied by proof of payment. The balance of the price of the contracted Programme must be paid 10 days before the start of that programme. Any failure to pay, both in time and method, will be considered as a waiver of the pupil to attend the course. Registrations made less than 10 days prior to the Programme start date must be paid in full at the time of registration. Registrations are personal and non-transferable.

#### **4. CANCELLATION, NO PRESENTATION AND/OR ABANDONMENT OF THE PROGRAMME BY THE CUSTOMER**

In the event that the customer decides to cancel the contracted Programme, they must notify St John's International School in writing to (campdirector@stjohns.be). Notwithstanding the foregoing, the customer must pay St John's International School the amount corresponding to any damages caused, including all types of expenses incurred by St John's International School up to the current date. By way of example, but not limited to: payments to third parties involved in the programme: schools, museums, monitors, teachers, telephone calls, amongst others. In order to inform the customer of the amount of retentions or charges to be made by withdrawal they shall amount to:

- 25% of the programme price, if the cancellation occurs between 44 and 30 days from the course start date
- 50% of the programme price, if the cancellation occurs between 29 and 10 days from the course start date.
- 75% of the programme price, if the cancellation occurs within 9 days prior to the course start date.
- 100% in case of a no-show at the start of the programme.

The customer shall not be entitled to any refund if they, their parents or their legal guardians voluntarily leave the Programme once said Programme has commenced.

The administration fees indicated in section two (2) of these general conditions must be paid to St John's International School. Notwithstanding, if the customer withdraws from the contract during a period of 7 days from its execution, St John's International School will return them the amounts paid without withholding expenses. The customer shall not be entitled to any refund if they, their parents or their legal guardians voluntarily leave the Programme once said Programme has commenced.

#### **5. COVID Peace of mind Policy**

At St John's International School, we are committed to ensuring everyone's safety and comfort. You can book a Camp safe in the knowledge that we have worked with local authorities and implemented policies and procedures to ensure our camps provide the safest environment for your child. In addition to being confident that our camps meet strict government standards for safety and increased hygiene, we also offer you the security of being able to cancel your camp booking if COVID19 prevents your child from participating. We will transfer your registration to a later date at your convenience or offer a full refund of the camp fees on a pro rata basis for the days missed due to your child having Covid19. Proof of positive test may be required.

With our COVID Peace of Mind Policy you can book with confidence and we can all look forward to a safe camp full of adventure.

#### **6. PRACTICES AND MANDATORY STANDARDS DURING THE PROGRESS OF THE PROGRAMME**

The participant agrees to respect and abide by the behaviour rules and safety expectations throughout the camp, both during their stay in the facilities where they receive their lessons, and outside of them. In particular, in relation to opening times of the centre, rules of coexistence and behaviour with teachers, classmates, and staff employed by St John's International School

## 7. MEDICAL, PHARMACOLOGICAL AND/OR SURGICAL TREATMENT

The participant shall inform St John's International School if they are undergoing any medical and/or pharmacological treatment during the period covered by the chosen programme. It is understood that, at the time of beginning the programme, the participant is in correct physical and mental health to participate in the programme and that the medical information accompanying the programme dossier is true and complete. Otherwise, the company St John's International School is exempt from any type of liability arising from the falseness of the information.

## 8. INSURANCE

Participants who enrol in the programmes of St John's International School are covered by a fully comprehensive insurance according to the conditions of the insurance policy taken out by St John's International School and provided by the company ERGO. St John's International School acts as a mere intermediary between the insurance company and the customers who contract any of our programmes.

## 9. PERSONAL DATA PROTECTION AND IMAGE PROCESSING

- **Data controller:** St. John's International School, with registered address at Drève Richelle 146, 1410 Waterloo, Belgium, acting as the data controller in compliance with the Regulation (EU) 2016/679 (GDPR) and the Data Protection Act of July 30, 2018, informs you that the personal information collected through the Summer Camp Application Form will be incorporated in a secure file owned by St. John's International School.

- **Types of data processed:** Identification of applicant and parents, contact details, nationality, age, current school, preferences and sensitive data (health information).

- **Purpose of collection and processing:** Your data will be processed with the purpose of the provision, management and billing of services for Summer Camp activities.

- **Legitimation for the processing:** Our legitimation is your consent, our legitimate interest, the performance of a contract and to keep compliance with a legal obligation. If the signatories do not consent to the processing of their data, the participant will not be able to enjoy the Summer Camps activity.

- **Data retention:** The data will be kept for the time necessary to comply with the indicated purposes and with the legal requirements that may arise. After such period, your data will be conveniently removed from our system under the corresponding security measures.

- **Minors and third parties' data:** St. John's International School won't process data from minors. Parental consent or legal tutor's authorisation will be required. In the event that personal data of third parties are provided by the signatories, they shall guarantee that they have informed such third parties and have obtained the necessary consent for their processing with the purposes detailed in this clause. St. John's International School reserves the right to require the signatories, whose documentation provided includes the processing of third-party data, proving that they have met the aforementioned information and consent requirements.

- **Transfer of data:** Your data will not be transferred to any third parties except with your consent, when required by the Law or when necessary for the execution of this contract.

- **Consent to use your images:** Under your express consent provided in our Summer Camp application form, we will use the images or video recording for the purpose of keeping a memory of your participation in the Summer Camp activity and for the purpose of promoting our services through our

website and social media. Your photos or audiovisual recordings will be used only by the Inspired group and they will not be sold or transferred to any party.

- **Your rights:** You can withdraw your consent at any time as well as to request the exercise of your rights to access, rectification, erasure, object, right to request the limitation of the processing of your personal data and the right to portability by sending us an email to [privacy@stjohns.be](mailto:privacy@stjohns.be).

If you consider we didn't attend your rights, you also have the right to file a complaint before the Authority at: <https://www.autoriteprotectiondonnees.be/citoyen/agir/introduire-une-plainte>.

You can get more information about our privacy policy by visiting our website: <https://www.stjohns.be/terms-and-conditions>.

## 11. RESOLUTION OF CONFLICTS

Any conflict related to the programmes will be resolved by the competent jurisdictional bodies according to the applicable legislation.